

Government of the People's Republic of Bangladesh
Ministry of Social Welfare
Admin-1.
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No. 41.00.0000.034.002.01.13-1157

Date : 13.11.2017

To : Chief Accounts Officer
Ministry of Social Welfare
Segunbagicha, Dhaka
Bangladesh.

Sub: **Administrative sanction for attending the "Professional Certificate in Strategic Public Administration" course in London, UK from 20 to 24 November, 2017 or nearest possible date.**

Sir

With reference to the subject above the undersigned is directed to convey the administrative sanction in favour of (1) Mr. Md. Zillar Rahman, Secretary, and (2) Mr. Rupan Kanti Shil, Additional Secretary, Ministry of Social Welfare to attend the "Professional Certificate in Strategic Public Administration" course in London, UK from 20 to 24 November, 2017 or nearest possible date (excluding travel time).

2. Terms and Conditions:

- a) The period of this travel and transit will be treated as on duty;
- b) They will draw their pay and allowances in local currency, no part thereof should be drawn in foreign currency.
- c) GIZ Bangladesh will bear all the expenses.

3. This order is issued with the approval of the competent authority.



G.M. Akkas Hossain
Deputy Secretary
Phone: + 88 02 9540550
Email: sasadmin1@msw.gov.bd

No. 41.00.0000.034.002.01.13-1157 /1(15)

Date : 13.11.2017

Copy for kind information and necessary action (Not according to seniority):

- 01 Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- 02 Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
- 03 Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- 04 Secretary, Ministry of Foreign Affairs, Dhaka. [Attention: Director(consular) with request to issue Note Verbal.
- 05 Mr. Md. Zillar Rahman, Secretary, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
- 06 Mr. Rupan Kanti Shil, Additional Secretary, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
- 07 H.E High Commissioner, High Commission of UK, United Nations Road, Baridhara, P O Box 6079, Dhaka, 1212, Bangladesh.
- 08 H.E High Commissioner, Bangladesh High Commission, 28 Queen's Gate, London SW75JA, United Kingdom.
- 09 Director General, Department of Immigration & Passport, Passport Bhaban, Agargaon, Dhaka,
- 10 Executive Director, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
- 11 PS to Honorable State Minister, Ministry of Social Welfare, Dhaka.
- 12 PS to Secretary, Ministry of Social Welfare, Dhaka.
- 13 Director, Hazrat Shajalal International Airport (Civil Aviation) Authority, Dhaka.
- 14 Accounts officer, Ministry of Social Welfare, Dhaka
- 15 Programmer, Ministry of Social Welfare, Dhaka (For publish in Ministry of Social Welfare website).


G.M. Akkas Hossain
Deputy Secretary