

Government of the People's Republic of Bangladesh  
Ministry of Social Welfare  
Admin-1.  
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No. 41.00.0000.034.002.02.15-1195

Date : 19-11-2017

To : Chief Accounts Officer  
Ministry of Social Welfare  
Segunbagicha, Dhaka,  
Bangladesh.

Sub: Administrative sanction to attend the High-level Intergovernmental Meeting on the Midpoint Review of the Asian and Pacific Decade of Persons with Disabilities 2013-2022, in Beijing 27 November to 1 December, 2017.

With reference to the subject mentioned above the undersigned is directed to convey the administrative sanction in favour of Hon'ble Chairperson, Ms. Saima Wazed Hossain, National Advisory Committee on Autism and NDD, WHO Goodwill Ambassador for Autism in the South-East Asia Region to attend High-level Intergovernmental Meeting on the Midpoint Review of the Asian and Pacific Decade of Persons with Disabilities 2013-2022, at Beijing in China from 27 November to 1 December, 2017 (excluding travel time) or nearest possible time. Hon'ble Chairperson will be accompanied by the following officers throughout this visit :

1. Mr. Md. Zillar Rahman, Secretary, Ministry of Social Welfare.
2. Professor Dr. Md. Golam Rabbani, Chairperson, NDD Protection Trustee Board.
3. Mr. Sushanta Kumar Pramanik, Additional Secretary (Institutional and Disability), Ministry of Social Welfare.
4. Ms. Farzana Mamtaz, Deputy Secretary (NDD and Autism), Ministry of Social Welfare.
5. Ms. Malka Shamrose, Chief Operating Officer, Suchona Foundation.

02. Terms and Conditions:

- a) While on visit they will be treated as on duty.
- b) They will draw their pay and allowances in local currency, no part thereof should be drawn in foreign currency.
- c) Ministry of Social Welfare will bear all the expenses of the visit.
- d) In case of Mr. sushanta kumar Prmanik, Additional Secretary, Ministry of Social Welfare, the Economic Class Air fare from Dhaka to Beijing and accommodation, food and other expenses will bear by ESCAP and host Country China Government. As an Additional Secretary he is entitled for Business Class Air Ticket. The difference of Business Class Air ticket and Economy Class Air ticket will bear by Ministry of Social Welfare.

03. This order is issued with the approval of the competent authority.

Sincerely Yours

  
(Md. Abu Masud)  
Deputy Secretary  
Phone : 9540550  
Email: sasadmin1@msw.gov.bd

No. 41.00.0000.034.002.02.15-1195/1(20)

Date : 19-11-2017

Copy for kind Information and necessary action (Not according to seniority) :

1. Ms. Saima Wazed Hossain, Hon'ble Chairperson, National Advisory Committee on Autism and NDD, WHO Goodwill Ambassador for Autism in the South-East Asia Region.
2. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary, Prime Minister's office, Tejgaon, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Secretary, Ministry of Foreign Affairs, Dhaka [Attention: Director General (consular) with request to issue Note Verbal].
5. Secretary, Economic Relations Division, Ministry of Finance, Sher-e- bangla Nagar, Dhaka.
6. Mr. Md. Zillar Rahman, Secretary, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
7. Professor Dr. Md. Golam Rabbani, Chairperson, NDD Protection Trustee Board, Dhaka.
8. H.E. High Commissioner, High Commission of China, Baridhara, Dhaka, Bangladesh.
9. H.E. High Commissioner, Bangladesh High Commission, Beijing, China.
10. Mr. Sushanta Kumar Pramanik, Additional Secretary, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
11. Director General, Department of Social Services, Agargaon, Dhaka.
12. Director General, Department of Immigration & Passport, Passport Bhaban, Agargaon, Dhaka.
13. Managing Director (Additional Secretary), Jatiyo Protibondhi Unnayan Foundation, Mirpur, Dhaka.
14. Ms. Farzana Mamtaz, Deputy Secretary, Ministry of Social Welfare, Dhaka.
15. Ms. Malka Shamrose, Chief Operating Officer, Suchona Foundation, Bangabandhu Memorial Trust Bhabon, 32, Dhanmondi, Dhaka.
16. Director, Hazrat Shajalal International Airport (Civil Aviation) Authority, Dhaka.
17. PS to Honorable State Minister, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
18. P.S. to Secretary, Ministry of Social Welfare, Dhaka.
19. Accounts officer, Ministry of Social Welfare, Dhaka.
20. System Analyst, Ministry of Social Welfare, Dhaka (For publish in the website of the Ministry of Social Welfare).

  
(Md. Abu Masud)  
Deputy Secretary